Council Meeting Agenda

March 24, 2026

Council Chambers
47 S Main St. Tooele

6:00 PM

To watch meetings online, visit Tooele County's *Youtube*
To submit a public comment before the meeting, Email Comments, anytime up until the meeting starts. Pursuant to the Americans with Disability Act, individuals needing special accommodations during this meeting should notify the Manager's office at 435-843-3150 prior to the meeting.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Comments**
5. **Recognitions, Presentations, & Informational Items**
   A. **America 250 Tooele County Update, Brittany Lopez**

      Tooele County, in collaboration with community partners, has been coordinating countywide celebrations. This agenda item provides an update on ongoing efforts and highlights upcoming community events.
6. **Minutes**
   A. **March 3, 2026 Business Meeting Minutes**
7. **Contracts**
   A. **Contract for Asphalt Sealcoating Services w/ AP4, Jed Bell**

      An IFB was issued to select a contractor to sealcoat approximately 900,000 square feet of County roads with AP4 surface treatment. As a proprietary product manufactured by Andersen Asphalt, only Andersen Asphalt submitted a bit. Their bid matched their State Contract price of $0.25/sqft. Anderson's price was determined to be fair and reasonable based on comparison of bid price to the pricing of other sealcoating solutions, and through comparison to previous prices paid for the service. The proposed award amount to Andersen Asphalt is $241,284.25.

   B. **Contract for Road Striping Services, Jed Bell**

      An Invitation for Bid was issued to award a contract for road striping services. Four bids were received. They ranged from $45,641.78 for the initial contract term ($138,958.68 over three years) to $97,617.90 ($292,853.70 over three years). As the lowest bidder, Clear Line Striping was selected for award in the amount of $45,641.78 for the intal contract period with two additional option years that would bring the total contract amount to $138,958.68 if all options are exercised.

   C. **Contract for Road Micro Surfacing and Crack Sealing, Jed Bell**

      An IFB was issued for micro surfacing and crack sealing of County roads. Two bids were received ranging from $135,735.00 to $162,189.31. As the lowest bidder, Asphalt Preservation, LLC was selected for award in the amount of $135,735.00.

D. **Contract for Landscape and ADA Ramp Construction at 47 S Main St, Brittany Lopez**

An RFP was issued to construct an ADA ramp and landscape redesign at the County's 47 S Main St. address. Three proposals ranging from $444,756.61 to $688,025.00 were received. Aarrow Landscape Construction, LLC was selected for award in the amount of $444,756.61 as the highest scoring proposal.

E. **SPE Architects Jail Demolition Project Contract (Sole Source), Brittany Lopez**

Request for approval of a sole-source contract between Tooele County and ANR/SEP Architects. This firm has already been procured by the State of Utah for the new Sally Port project. In order to maintain the established project schedule and ensure continuity of services, Tooele County is requesting sole-source approval for this demolition management contract.

8. **Resolutions/Ordinances**

A. **Resolution 2026-07 - Declaring the Intent of the Tooele County Council to support the State in a RFI response for a Energy Lifecycle Innovation Campus Within Tooele County, Nathan Harris**

This resolution formally expresses the Tooele County Council's support for the State of Utah's response to a Request for Information (RFI) concerning the potential development of an energy campus within Tooele County.

B. **Resolution 2026-08 - Amending the Tooele County Fee Schedule to Revamp Fees Charged by the Parks and Recreation Department, Nathan Harris**

Tooele County Parks and Recreation is requesting updates to its fee schedule to accommodate new rental spaces and to better align its fees with those of comparable public amenities.

C. **Resolution 2026-09 - Renaming and Amending Section 6.7, Annual Performance Evaluation, of the Tooele County Personnel Policy Manual, Nathan Harris**

This resolution provides policies and procedures for managers and employees related to annual performance evaluations and merit increases by amending Section 6.7 of the Personnel Policy Manual and renaming it to "Annual Performance Evaluation and Merit Increases."

9. **Boards & Committees**

A. **Board Vacancies**

The Historic Preservation Commission has 2 vacancies.

The Housing Authority has 1 vacancy for an Attorney.

The Planning Commission has 1 vacancy for an alternate.

The Recreation Special Service District has 1 vacancy for an alternate.

The Rush Valley Water Conservation District has 1 vacancy.

The Tourism Tax Advisory Board has 1 vacancy. Applicants must represent cultural attractions, hotels, restaurants, recreational facilities, convention facilities, or museums.

The Board of Health has 1 vacancy. Applicant must be a Professional Health Provider.

The Lake Point Cemetery and Parks Special Service District has 1 vacancy.

10. **Council Update**

11. **Manager Update**

12. **Informational - Public Transparency**

Audit Reports
Boards and Committees
Budgets
Check Register
Code
GRAMA Request
Public Meetings
Resolution and Ordinances

13. **Manager Update: Ratifications**

    A. **1 MVA**

    Refund on Motor Vehicle

    B. **1 Commission Adjustment**

    Remove taxes, penalties, and interest on these inactive accounts.

    C. **Transcript Bulletin Publishing Co. Agreement with Tooele County**

    This contract is for the 101 Fun things to do in Tooele County magazine.

    D. **Contract for Sheriff Building Study, MOCA Service**

    E. **Utah State Grant Application and Agreement for Tractor Mower Accessory**

    The State of Utah has approved a grant to pay 50% of the cost for a tractor mower accessory. The cost is $29,014. The grant is for $14,507. The airport's share is also $14,507 and is included in the budget.

    F. **Concessions Kitchen Renovation at The Peak**

    An RFP was issued to obtain proposals to renovate The Peak's kitchen in the concessions building. Three proposals ranging from $79,736.56 to $218,000.00 were received. Outlook Contracting was selected for award in the amount of $79,736.56 as the highest scoring and lowest cost proposal.

    G. **2026-2029 Food Pantry Lease Agreement with Switchpoint**

    The lease agreement between Tooele County and Friends of Switchpoint for the Food Pantry site was due for renewal. The attached agreement, if ratified, would be effective for a period of 3 years (January 1, 2026 — December 31, 2029) and establishes the general terms and conditions of a triple-net lease.

14. **Adjournment - Closed Session if needed**